

**City of Richwood  
Regular Council Minutes  
Meeting Type: Regular**



**6 White Avenue Richwood, WV 26261  
Phone: (304) 846-2596 – Fax: (304) 846-2580  
RichwoodWV.gov  
July 3 2019 7:00 pm**

**Members: Mayor Chris Drennen, Sherry Chapman, Ann Spencer, Diana Spencer, Chris McKenzie, Robin Brown, Britt Nicholas, Shane Clark and Chairman Jimmy Gladwell**

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- I.) Call to Order and welcome. Establish a Quorum: Mayor Drennen called the meeting to order at 7pm**
- II.) Review and approve or amend the agenda. Chris McKenzie made the motion to accept the July 3 agenda and with a second from Ann Spencer the motion passed.**
- III.) Prior Minutes from June 19, 2019. Robin Brown made the motion to approve the prior minutes of June 19, 2019 and with a second from Ann Spencer the motion passed.**
- IV.) Financial statement of accounts. Chris McKenzie gave the report on the finance committee.**
- V.) Recommendations of the finance committee: Robin Brown made the motion to approve the recommendations of the finance committee and with a**

second from Sherry Chapman the motion passed. CI Thornburg \$5,000.00, Misty Hall \$100.00, Mountaineer Mart \$1,190.65, PEIA \$4,957.80, PEIA RHBT \$1,647.00, Petty Cash \$333.71, WV State Tax Remittance \$1,983.00, WV State Tax Past Due \$1,827.86.

VI.) Recommendations of the Water Board: The hiring of two part time employees that had been approved by council.

VII.) Recommendations of the Nuisance Committee: The committee recommends to adopt WV Code 8-12-16. This code will allow the city to have more authority to move abandoned houses towards demolition. Robin Brown made a motion that this be the first reading to adopt State code 8-12-16. Diana Spencer seconded the motion. All members voted for the motion. Council was also informed that the Blight Program was moving forward with the help from the Nation Guard. The next meeting of the nuisance committee will be August 6.

VIII.) Recommendations of the Ordinance Committee: This committee will meet on July 22 at 5pm.

IX.) Recommendations of the Police Committee: Chief of police Chuck Burkhamer gave a report on police activities; Vince Warlow has been hired as the new city officer. The police answered 145 calls from the 911 center, issued 91 citations, 8 misdemeanors and 1 felony arrest. There are two auxiliary police officers, John Surgeon and Britt Nicholas. The city has the new stickers for ATVs usage and the chief is still working on the vehicle auction. Chief Burkhamer also announced that the police department is working on a Neighbor Watch Program.

X.) Recommendations of the Airport Authority: The next meeting will be July 9 at 6pm. A suggestion was made that the airport sponsors a Radio plane fly in and possible allowing drones as an activity.

**XI.) Appointment of James Kearnes to the Richwood Building Commission:** Robin Brown made the motion to appoint James Kearnes to the Building Commission and with a second from Chris McKenzie the motion passed.

**XII.) Community Events / Announcements:** Scenic Mountain Triathlon, Gathering in the Garden.

**XIII.) Councilperson Comments:** Robin Brown reminded council and the public that all city employees are working diligently for everyone and we are very grateful

**XIV.) Public Comments:** Margaret Meadows reminded council that the dead line for the walking path on the old High school property is approaching and suggested that Bob Johnson be contacted for a follow up

**XV.) Adjournment:** Sherry Chapman made a motion to adjourn at 7; 34pm and with a second from Chris McKenzie the motion passed.

**Presiding Officer**

A handwritten signature in blue ink, consisting of a large, stylized 'A' or 'K' shape with a long, sweeping tail that extends to the right.