

**City of Richwood
Council Minutes
Meeting Type: Regular**



**6 White Avenue Richwood, WV 26261
Phone: (304) 846-2596 – Fax: (304) 846-2580
RichwoodWV.gov**

December 3, 2020 6: pm

Mayor, Gary Johnson

Recorder, Jimmy Gladwell

Ward1: Chuck Toussening

Michael Moore

Ward11: James Karnes

Diana Spencer

Ward111; Britt Nicholas

Carla Williams

Ward 1V: Robin Brown

Sherry Chapman

Members in attendance: Britt Nicholas, Robin brown, Diana Spencer, James Karns, Carla Williams, Sherry Chapman, Michael Moore, Jimmy Gladwell and Mayor Johnson.

- I.) Call to order and Welcome. Establish a Quorum Mayor Johnson called the meeting to order at 6:00pm.**
- II.) Review and approve the agenda or amend this agenda. Robin Brown made the motion to approve the agenda as presented and with a second from Michael Moore all members present voted for the motion.**
- III.) Review and approve the prior minutes of November 19th. Robin Brown made the motion to approve the minutes and with a second from Sherry Chapman all members present voted for the motion.**
- IV.) Finance Committee Report; Jimmy Gladwell gave council the report from the finance committee and asked council to approve the recommendations from the committee to include payment for the invoices presented at that meeting. Robin Brown made the motion to accept the financial report and the committee recommendations to council. Sherry Chapman provided a second and all council members present voted in favor of the motion.**
- V.) Ordinance Committee; The ordinance will meet on December 4 at 5:15pm.**
- VI.) Police Committee: The police committee will meet December 7 at 4; 30pm.**
- VII.) Park Board: The Park Board will meet December 8 at 5pm.**

VIII.) **Nuisance Committee:** The Nuisance Committee will meet on December 1. Chair Person, Robin Brown gave the report to council on the meeting. The next meeting of the Nuisance Committee will be January 5 at 4pm.

IX.) **Building Commission Meeting:** The building Commission will meet on December 10 at 3pm.

X.) **Airport Authority Meeting:** The next meeting of the authority will be December 8.

XI.) **Water Board Meeting:** Water Board will meet on December 17th at 5pm. A representative from Chapman Technical will be at this meeting.

XII.) **OLD BUSINESS**

A. **New internet/phone service update;** Mayor Johnson stated that the new phone system is up and running and the internet is now on line.

B. **Hometown Holiday Market Place** will be Saturday, December 12, 2020

C. **State Audit- update:** Mayor Johnson told council that the state audit was nearing completion and a meeting will be scheduled at its completion.

D. **Flooring update:** The new flooring is scheduled to be installed on December 31.

E. **Grants update>** the utility cares grant has been received.

XIII.) **New Business.**

A) **Brim Insurance Agent Change:** The Mayor asked council to approve Dixie Cornell as the new Agent representing the city through Brim. Diana Spencer made the motion to approve Dixie Cornell as the new Brim agent and with a second from Carla Williams all members present voted for the motion.

B) **Insurance Report:** The State Fire Marshalls office conducted an inspection of City Hall and found that the buildings fire alarm system was inoperative. The Mayor is working on this problem. In the interim Jackie Tinney will be during a fire watch log.

C) **Final Appeal Decision regarding Incident Command Structure:** The city has been denied the final appeal on this matter.

D) **State Building Code and IPMC Appeal Board Appointments:** Mayor Johnson asked the council to approve the following people to serve on the State Building Code and IPMC appeal board; Ronnie Bragg, Debbie Goheen, Rita Pieri, Ann Spencer and Guy Foster. Robin Brown made the motion to approve the names submitted by Mayor Johnson and with a second from Carla Williams all members present voted for the motion.

XIV.) **Mayors report:**

A) **Update on the water and sewer projects scheduled:** Mayor Johnson told council that meetings are ongoing with Region 4 and other partners in the Hinkle Mountain/ Little Laurel water project and the sewer system upgrade.

B) **The Cares Grant:** Mayor Johnson told council the grant continues to be applied for through the city clerk's office and with great success. He thanked the office of the clerk for the work being done.

- C) Mayor Johnson told the council that Officer Sergent has completed his training at the State Police Academy and on duty and that Officer Freeman will be leaving January 11 to attend the academy.
 - D) Thanked all the volunteers that continue to work for the betterment of Richwood.
 - E) Reminded council that a representative from Chapman Technical will be at the December 17th Water Board Meeting at 5pm.
- XV.) Council Concerns/Comments; the council expressed their gratitude and thanks to all the volunteers.
- XVI.) Community Events / Announcements: Hometown Holiday Market Place December 12. Bens and Friends announced that Santa Clause would be arriving on Main Street throughout December beside their Toy Store and you visit him up until Christmas.
- XVII.) Public Comments: There was a request that Main Street get a good cleaning before December 12.
- XVIII.) Adjournment: Robin Brown made the motion to adjourn at 6: 25pm and with a second from Michael Moore the motion passed.

Presiding Official

A handwritten signature in cursive script, appearing to read "Ben Johnson". The signature is written in black ink and is positioned below the text "Presiding Official".